

#### Certificate

# **Project and Program Management**

This program offers the latest project management principles and tools to quickly develop project plans, extending beyond the PMI Body of Knowledge (PMBOK®), with PMI®-certified instructors from Silicon Valley and methodologies like Scrum, Kanban, and Scrumban. The Project and Program Management program consists of three required courses, two to three elective courses and one capstone course.

Total Units: 15

Completion Time: 9-12 months (full-time)

Modality: Online, in-person, or choose a mix of both.

Special Programs: F-1 Compliant and WIOA/TAA Funding Approved.



Courses may have prerequisites; review the course page before enrolling. A checkmark indicates the course is typically offered during that term. \*

### **Required Courses**

7.5 Units | 3 Courses

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Project Management Fundamentals PPMT.X425	3.0	<b>~</b>	<b>~</b>	<b>~</b>	<b>~</b>
Agile Project Management Fundamentals PPMT.X426	1.5	<b>~</b>	<b>~</b>	<b>~</b>	<b>~</b>
Project Leadership and Communication PPMT.X415	3.0	<b>✓</b>	<b>✓</b>	<b>~</b>	<b>✓</b>

### **Elective Courses**

4.5 Units | Choose 2 to 3 Courses

#### Business Acumen

Business Acumen					
COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Principles of Business Analysis	3.0	<b>~</b>		<b>~</b>	
BUSM.X400					
Decision-Making Tools and Techniques PPMT.X418	1.5		<b>~</b>		
Quality Management for Enterprises, Products, and Programs PPMT.X421	2.0				<b>~</b>
Power Skills					
COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Principle Based Leadership for Project Managers PPMT.X422	1.5		<b>✓</b>		
Creating the Successful Team PPMT.X403	1.5		<b>~</b>		<b>✓</b>
Managing International Projects PPMT.X411	1.5	<b>~</b>		<b>~</b>	
Ways of Working					
COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Project Risk Management PPMT.X406	1.5	<b>~</b>		<b>✓</b>	
Agile Project Management Using Scrum PPMT.X408	1.5	<b>~</b>		<b>~</b>	
Achieving Organizational Agility using the Scaled Agile Framework, SAFe©   PPMT.X420	1.5		<b>~</b>		
Clinical Project Management CTDM.X401	2.0		<b>~</b>		

# **Capstone Course**

3 Units | 1 Course

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Applied Project Management PPMT.X417	3.0	<b>~</b>	<b>✓</b>	<b>~</b>	<b>~</b>

### **Completion Review**

Once all certificate requirements have been met and your final grades are posted, please access your Student Portal to enroll in the "Certificate Completion Fee" to begin the review process. Please allow 4-6 weeks to receive your certificate.

# **Professional Development**

Students who complete 35 hours of instruction in this program will satisfy the training requirements for both the PMI® PMP® (Project Management Professional) and CAPM® (Certified Associate in Project Management) exams.

# **Available Specialization**

Enhance your career trajectory with a specialization in "<u>Lean-Agile Project Management</u>" to enhance your skills in business finance, strategic communications, and effective writing.